

Zachary R. Recckio

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EDUCATION

Niagara University- Lewiston, New York
Bachelor of Science: Hotel & Restaurant Management
Concentration: Luxury Hospitality Operations
Focus: Club Management

Expected Graduation: May 2019

WORK EXPERIENCE

Club House Dining Intern

Chevy Chase Club

May 2016 - August 2016
Chevy Chase, Maryland

- Learned the Jonas point of sales system
- Promoted to a supervisory position after 2 months of being employed at the club
- Planned and executed the employee picnic for 400+ employees
- Created a 12-month training guide for managers to implement with their staff
- Supervised weekly dinner buffet for 50+ members
- Completed a rigorous 5-week wine boot camp and passed a challenging test similar to sommelier exams

Assistant

Mary Beth Mahaney Photography

April 2015 - January 2016
Auburn, New York

- Assisted in client commitment
- Collaborated with manager on site on photo shoots and at weddings and any events attended
- Helped plan and execute a photo shoot reveal party for models and their families
- Placed and packaged orders for clients

LEADERSHIP EXPERIENCE

Niagara University Student Government Association, Vice President

April 2016 - Present

- Assist the president with his duties
- Lead weekly delegation meetings
- Run all social media pages for our class

Niagara University Student Government Association, Secretary

October 2015 - April 2016

- Reported meeting minutes
- Assisted in planning events for our school
- Organized weekly meetings

ACTIVITIES

Niagara University Club Managers Association of America, Member

September 2015 - Present

- “The Club Managers Association of America advances the profession of club management by fulfilling the educational and related needs of its members.”

HONORS AND AWARDS

Graduating Senior with most community service

June 2015

- Completed over three hundred hours of community service during my high school career

SKILLS

- Microsoft Office (Word, Power Point, Excel)
- Public speaking

CERTIFICATIONS

- TIPS - Expires 2019
- CPR/AED - Expires 2019